



# Board Briefs



## May 21, 2026 Board Meeting

- ❖ Approval to amend the agenda and add item Q: Administration Resignation.
- ❖ Approval of the agenda as listed.
- ❖ Minutes from the April 23, 2026 Board Meeting were approved.

### **The following Finance/Audit recommendations were approved:**

- ❖ Approval of the monthly financial reports and check payment register report for April, 2026.
- ❖ Approval of an agreement with LLA Therapy LLC (LLA) to provide Therapy Services for students from the Riverside Local School District for the 2026-2027 school year.
- ❖ Approval of an agreement with the Mentor Exempted Village Schools for Extended School Year (ESY) services the Mentor Cardinal Autism Resource and Education Schools (CARES) for educational purposes of students from the Riverside Local School District for the 2026 Summer Program.
- ❖ Approval of an agreement with New Avenues to Independence for Summer Camp 2026 for Extended School Year (ESY) Services to be held June 22, 2026 through July 16, 2026, at Broadmoor School, for education purposes of students from the Riverside Local School District.
- ❖ Approval of a contract with PSI Affiliates, Inc. for Registered Nurse Services, Licensed Practical Nurse Services, and School Health Assistant Services for 2026-2027 school year at total cost of \$336,350.00.
- ❖ Approval of a consulting agreement with Signature Health for diagnostic assessment, counseling, and case management services for the 2026-2027 school year.
- ❖ Approval of an agreement with the Willoughby-Eastlake City School District for services provided by Kim Tylicki, vision specialist, during the 2025-2026 school year for educational purposes of students with disabilities from the Riverside Local School District.
- ❖ Approval of an additional blanket purchase orders in excess of \$15,000 for fiscal year 2026:
  1. Rush Truck Center: \$15,000.00 (Additional PO, original approved for \$100,000.00 on 6/26/25)
  2. Signature Health: \$25,000.00 (Additional PO, original approved for \$260,000.00 on 5/22/25)
  3. Kayline Company: \$2,235.00 (Additional PO, total of PO's on system exceed \$15,000 threshold - Current total = \$24,900)
  4. Bobcat of Lake County: \$2,750.00 (Additional PO, total of PO's on system exceed \$15,000 threshold - Current total = \$23,550)
- ❖ Approval of Then and Now Certificates over \$3,000 per ORC section 5705.41:
  1. Perry Local Schools in the amount of \$5,110.00 for pool rental from September, 2025 through January, 2026.
  2. Riddell All American Sports in the amount of \$4,544.45 for replacement football helmets.
  3. Madison Local Board of Education in the amount of \$17,477.48 for FY25 Excess Cost Alternative Payment for two special needs students.

4. Shippers Highway Express Inc in the amount of \$5,980.00 for relocating the plasma cutter to the CTX Wing.
5. Branching Minds in the amount of \$26,625.00 for BRM Platform Licenses and Success Package.
6. Desantis Solutions in the amount of \$10,363.09 for janitorial supplies to cover summer months.

❖ Approval to accept the following donations:

1. \$10,000.00 from an anonymous donor to the Riverside Alumni Association.
2. Home press box windows from Riverside Youth Football valued at \$6,229.37.

**The following Personnel recommendations were approved:**

- ❖ Approval of the updated Employee Handbook for Administrators and Directors.
- ❖ Approval of payment of College Credit Plus Stipend for Elizabeth Goodge in the amount of \$898.20 (2 Courses) for the second semester of the 2025-2026 school year.
- ❖ Approval of the compensation for administrators and directors for the 2026-2027 school year per the attached list.
- ❖ Approval for current teacher/s working extra hours to provide interpreting services and other TESOL-related activities at the hourly rate of \$27.17 per hour: Luz Delgado
- ❖ Approval of the following Summer Latchkey Camp Pay Rates:  
Summer Camp Coordinator \$17.50 - open/close with additional field trip responsibilities  
Summer Camp Coordinator \$17.00 - open/close  
Summer Camp Counselor \$15.00 - new  
Summer Camp Counselor \$15.50 - returning  
Summer Camp Counselor \$16.00 - current latchkey staff

**Resignation**

- ❖ Kyle Andree, Transportation Director at Central Office Administration, effective June 5, 2026.
- ❖ Joanna Rini, Fourth Grade Teacher at Parkside Elementary, effective July 31, 2026.
- ❖ Taylor Warren, ELA Teacher at Riverside Campus, effective July 31, 2026.
- ❖ Robert Babcock, Evening Custodian at Buckeye Elementary, effective June 2, 2026.
- ❖ Cameron Conley, Evening Custodian at Melridge Elementary, effective May 29, 2026.
- ❖ Troy Crissey, Evening Custodian at LaMuth Middle School, effective April 24, 2026.
- ❖ Julie Grassi, Districtwide Transportation Assistant, effective May 1, 2026.
- ❖ Delaney Leichtman, Special Needs Assistant at Buckeye Elementary, effective May 29, 2026.
- ❖ Priscilla Sullivan, Attendance Secretary at Riverside Campus, effective May 29, 2026.

**Retirement**

- ❖ Jennifer Maynard, First Grade Teacher at Melridge Elementary, effective June 30, 2026.

**Transfers**

- ❖ Heather Hopkins, from First Grade Teacher at Riverview Elementary to Kindergarten Teacher at Riverview Elementary, One-Year Limited Contract, effective August 17, 2026.
- ❖ Kathleen Kaschak-Quick, from Second Grade Teacher at Parkside Elementary to First Grade Teacher at Parkside Elementary, effective August 17, 2026.
- ❖ Sally Lehmann, from First Grade Teacher at Parkside Elementary to Third Grade Teacher at Parkside Elementary, effective 17, 2026.

- ❖ Nancy Maltry, from Kindergarten Teacher at Riverview Elementary to Second Grade Teacher at Riverview Elementary, effective August 17, 2026.
- ❖ Taylor Valaitis, from Tutor at Riverview Elementary to Long-Term Fifth Grade Teacher at Riverview Elementary BA, Step-2, One-Year Limited Contract, effective August 17, 2026.
- ❖ Erica Adams, from Evening Custodian at Riverside Campus to Mid-Day Custodian at LaMuth Middle School, effective June 1, 2026.
- ❖ Keristin Cruz, from PM Latchkey Assistant at Riverview Elementary to PM Latchkey Assistant Parkside Elementary.
- ❖ Charla DeCaro, from Educational Assistant at Riverview Elementary to Nutrition Services at Riverview Elementary, Step-6, effective August 17, 2026, rate is current 25/26 OAPSE hourly rate.
- ❖ Desiree Griffiths, from Districtwide T-S Evening Float Custodian to Evening Custodian at Melridge Elementary, effective June 1, 2026.
- ❖ Edward Mlinaric, from Day Custodian at LaMuth Middle School to Day Custodian at Parkside Elementary, effective June 1, 2026.
- ❖ Kendra Masaveg-Bendula, from Districtwide T-S Evening Float Custodian to Evening Custodian at Riverview Elementary, effective June 1, 2026.
- ❖ Wesley Overall, from PM Latchkey Assistant at Parkside Elementary to PM Latchkey Assistant at Riverview Elementary.
- ❖ Michael Yentz, from Mid-Day Custodian at LaMuth Middle School to Day Custodian at LaMuth Middle School, effective June 1, 2026.

#### **Transition Days**

- ❖ David Leone, Assistant Superintendent at Central Administration Office, 10 days, effective May 22, 2026, approval of 10 transition days, to be scheduled and worked between May 22, 2026 and July 31, 2026, paid at the per diem rate.
- ❖ Nicholas Schussler, Assistant Principal at LaMuth Middle School, 3 days, effective June 8, 2026, approval of 3 transition days, to be scheduled and worked between June 3, 2026 and August 2, 2026, paid at the per diem rate.
- ❖ Ryan Knuff, Preschool Intervention Specialist at Riverview Elementary, 5 days, effective June 3, 2026, approval of up to 5 extended days, to be scheduled and worked between June 3, 2026 and August 16, 2026 paid at the per diem rate.

#### **Extended Days**

- ❖ Kaitlin Collier, Student Services Supervisor at Central Office Administration, 2 days, effective June 3, 2026, approval of 2 additional extended days (to total 5 for summer 2026), to be scheduled and worked between June 22, 2026 and August 2, 2026, paid at the per diem rate.
- ❖ Michelle Gifford, Nutrition Services Director at Central Office Administration, 5 days, effective June 22, 2026, approval of up to 5 extended days, to be worked between June 22, 2026 and August 2, 2026 paid at the per diem rate.
- ❖ Heather Kilfoyle, Student Services Supervisor at Central Office Administration, 2 days, effective June 3, 2026, approval of 2 additional extended days (to total 5 for summer 2026), to be scheduled and worked between June 22, 2026 and August 2, 2026, paid at the per diem rate.
- ❖ Kathleen Leinweber, Curriculum Supervisor at Central Office Administration, 2 days, effective June 3, 2026, approval of 2 additional extended days (to total 5 for summer 2026), to be scheduled and worked between June 22, 2026 and August 2, 2026, paid at the per diem rate.
- ❖ Laura Augustine, Districtwide Instructional Coach, 5 days, effective June 3, 2026, approval of up to 5 extended days, to be scheduled and worked between June 3, 2026 and August 16, 2026 paid at the per diem rate.

- ❖ Abigail Hartmann, Districtwide Instructional Coach, 5 days, effective June 3, 2026, approval of up to 5 extended days, to be scheduled and worked between June 3, 2026 and August 16, 2026 paid at the per diem rate.
- ❖ Erin Kevern, Districtwide Instructional Coach, 5 days, effective June 3, 2026, approval of up to 5 extended days, to be scheduled and worked between June 3, 2026 and August 16, 2026 paid at the per diem rate.
- ❖ Richard Schmidt, Districtwide Instructional Coach, 5 days, effective June 3, 2026, approval of up to 5 extended days, to be scheduled and worked between June 3, 2026 and August 16, 2026 paid at the per diem rate.
- ❖ Sarah Tufts, Districtwide Instructional Coach, 5 days, effective June 3, 2026, approval of up to 5 extended days, to be scheduled and worked between June 3, 2026 and August 16, 2026 paid at the per diem rate.
- ❖ Michelle Proud, Administrative Assistant to the Assistant Superintendent, 10 extended days, effective June 22, 2026, approval of up to 10 extended days, to be worked between June 22 and August 16, 2026 paid at the per diem rate; 6 days to be scheduled, and 4 flexible, as needed.
- ❖ Cynthia Scheidecker, Administrative Assistant to the Director of Student Services, 10 extended day, effective June 22, 2026, approval of up to 10 extended days, to be worked between June 22 and August 16, 2026 paid at the per diem rate; 6 days to be scheduled, and 4 flexible, as needed

### **Employment**

- ❖ David Leone, Assistant Superintendent at Central Administration Office, effective August 1, 2026, Two-Year Contract.
- ❖ Nicholas Schussler, Assistant Principal at LaMuth Middle School, effective August 3, 2026, Two-Year Contract.
- ❖ Kimberly Iorillo, ELA Teacher at Riverside Campus, BA+9, Step-3, effective August 17, 2026, Limited One-Year contract.
- ❖ Francis Sanzo, Instrumental Music Teacher at Riverside Campus, BA, Step-1, effective August 17, 2026 Limited One-Year contract.
- ❖ Courtney Carbone, Districtwide Seasonal Student Tech Helper, paid by timesheet, effective February 1, 2026.
- ❖ Kathryn Sheck, Evening Custodian at Riverside Campus, Step-6, effective May 13, 2026, One-Year Limited contract, Correction to start date.
- ❖ Christine Sutch, Districtwide Transportation Operator, Step-0, effective May 5, 2026.

### **Supplemental Contracts**

❖ Benjamin Chiappone	National Junior Honor Society Advisor	\$1,328.00	
❖ William Conway	Outdoor Education Program	\$431.00	One Session
❖ Kelley Hixson	Piano Accompanist	\$330.00	Spring Musical
❖ Celeste Napier	Outdoor Education Program	\$431.00	One Session, Special Needs Assistant
❖ Kyle Rebenock	Athletic Faculty Manager - Spring	\$750.00	
❖ Robyn Selent	National Honor Society Advisor	\$2,660.00	
❖ Amanda Smith	Outdoor Education Program	\$431.00	Correction - One Session Only

### **Summer Work**

- ❖ Kelley Hixson, 10-Month School Secretary at Riverside Campus, 5 days, effective June 8, 2026, approval to work up to 5 days over summer for professional development and training; to be scheduled and worked between June 8, 2026 and August 2, 2026; paid at the per-diem rate, by a timesheet.

- ❖ Stacey Lucas, Teacher at Riverside Campus, 5 days, effective June 8, 2026, approval to work up to 5 days over summer for planning of professional development and curriculum/instruction; to be scheduled and worked between June 3, 2026 and August 16, 2026; paid at the per-diem rate, by a timesheet.

**Summer 2026 Custodial Workers to be paid \$20.66 per hour, paid by timesheet:**

**Certified Employees Effective 06/8/2026**

Elizabeth Amos	Lucia Knowles
Phillip Baioni	Megan Layhew
Elisabeth Brozic	Anthony Matejic
Gina Cireddu	Kristen McDevitt
Dena Coyne	Sherri Mercsak
Barb Dostal	Dinah Parker
Drew Hartmann	John Potts
Heather Hopkins	Mary Jo Przela
Edward Hoynes	Kelly Puhalsky
Stacy Inbody	Melanie Sluga
Alyssa Keim	Suzy Stimecz
Jennifer Klingenberg	

**Classified/Exempt Employees Effective 06/1/2026**

Tracy Bennett	Wesley Luttrell
Amber Carlisle	Kristen Matuszewski
Jill Chapek	Wendy McMullan
Robyn Dickinson	Katherin Mullins
Maria Grande	Mandy Novak
Kimberly Hansen	Rachel Neal
Alexandria Hauxhurst	Donna Ristau
Joseph Kilbane	Jessica Strauss
Ashley Kimmey	Kerri Sweda
Jessica Krupa	Paula Taylor
Riley Lipps	Candice Wittie
Toni Longauer	

**Classified Employees Effective 06/22/2026**

Jaime Steen

**Summer 2026 ESY Program Intervention Specialists and Service Providers to be paid 1.5x their hourly rate, by timesheet:**

- |                      |                                    |
|----------------------|------------------------------------|
| ❖ Jordan Brunstetter | Intervention Specialist            |
| ❖ Dena Coyne         | Intervention Specialist            |
| ❖ Barbara Dolan      | Intervention Specialist            |
| ❖ Jessica Hayden     | Gen Ed Teacher w/IS Specifications |
| ❖ Erin Kevern        | Intervention Specialist            |
| ❖ Ann Marie Murphy   | Speech/Language Pathologist        |
| ❖ Kelly Oblaczynski  | Intervention Specialist            |

**Summer 2026 ESY Program Classroom Assistants to be paid 1.5x their hourly rate, by timesheet:**

- |                    |   |
|--------------------|---|
| ❖ Morgan Fleischer |   |
| ❖ Haley Hord       |   |
| ❖ Lauren Magruder  |   |
| ❖ Haylee Murray    |   |
| ❖ DelRae Rigby     | Pending Educational 2026-27 Aide Permit |
| ❖ Abbey Tousel     | Pending Educational 2026-27 Aide Permit |
| ❖ Melissa Wilson   | Pending Educational 2026-27 Aide Permit |

**Summer 2026 ESY Program Classroom Assistant/Intervention Specialist to be paid the hourly rate of \$32.03, by timesheet:**

❖ Robin D'Abate

**Summer 2026 evaluations and referrals, to be paid 1.5 x their hourly rate by timesheet:**

❖ Janet House                      Speech/Language Pathologist  
❖ Lauren Howard                      Intervention Specialist  
❖ Lora Lavelle                      Speech/Language Pathologist  
❖ Alexa Matejka                      Intervention Specialist

**Summer 2026 evaluations and referrals, to be paid 1.5 x their hourly rate, by timesheet. Work to be completed between June 16, 2026 and August 1, 2026:**

❖ Lisa D'Amico                      School Psychologist  
❖ Kayla Johnston                      School Psychologist

**Approval of Administrative Contracts:**

Mallory Aliff	Director of Human Resources	8/1/2026-7/31/2029
David Bors	Athletic Director	8/1/2026-7/31/2029
Nicholas Carrabine	Dir. Marketing & Communication	8/1/2026-7/31/2029
Kaitlin Collier	Student Services Supervisor	8/1/2026-7/31/2029
Julian (Jeff) Eckles	Assistant Principal - RHS	8/1/2026-7/31/2029
Michelle Gifford	Nutrition Services Director	8/1/2026-7/31/2029
Traci Shantery	Principal - Riverview	8/1/2026-7/31/2029
Timothy St. Clair	Principal - Parkside	8/1/2026-7/31/2029
Gretchen Wakim	Principal - Melridge	8/1/2026-7/31/2029

**One-Year Limited Contract for Certificated Personnel:**

Miles Andersen	Alexis Balausky	Karina Baldwin
Kari Basista	Anne Battistoni	Jenna Bica
Cody Bizily	Corey Blackiston	Bailey Brainard
Ashley Brandehoff	Payton Brownlee	Jordan Brunstetter
Mark Buckley	Kristin Burt	Jody Calhoun
Matthew Cardina	Benjamin Chiappone	Lisa D'Amico
Julia Douglas	Amanda Drake	Vikki Dunleavy
Logan Frank	Kaleigh Gil	Norma Gutierrez
Channing Havrilla	Janet House	Lauren Howard
Michelle Hribar	Kayla Johnston	Shane Kallay
Kimberly Knight	Alexa Krumpak	Jamie Lauer
Hillary Layman	Anthony Matejcic	Alexa Matejka
Lauren Mates	Alyson Mekinda	Sherri Mercksak
Caitlin Miracle	Erin Molder	Kelly Newberry
Kelly Oblaczynski	Kathlyn Olds	Megan Orosz
Linda Parker	Brittney Parron	Heidi Perry
Jessica Peters	Jennifer Phillips	John Potts
Kyle Rebenock	Michelle Rebenock	Taylor Reed
Cameron Ruff	Rebecca Sheckler-Schenk	Alexandra Shockey
Jessica Sidley	Brittany Sintic	Abigail Siuda
Victory Smith	Sarah Strauser	Anne Stoutenborough
Krysten Studer	Justin Toth	AllieFair Vitantonio
John Wakim	Kevin Weirich	Pam Woledge
Alexis Yarshen	Joshua Zeedrich	Elizabeth Zichichi
Kirsten Zimmerman		

**Approval of a Continuing Contract for the following certificated personnel beginning with the 2026-2027 school term:**

Lauren Cantini	Amanda Kelleher	Elizabeth Goodge
Sally Lehmann	Carrie Jenks	Kelly McCabe
Katherine Kaschak-Quick		Dinah Parker

**Approval of a Limited Contract for Classified/Exempt personnel:**

**Approval of one year contract**

Dale Kerver	Mary Mattern	Christine Sutch
Ed Watson		

**Approval of first, two year contract**

Erica Adams	Deborah Bowman	Krista Brown
Simon Brunstetter	Paige Burkhammer	Amber Crawley
Keristin Cruz	Robyn Dickinson	Lisa Eslinger
Christen Evans-Cervantes		Morgan Fleischer
Paul Grieco	Desiree Griffiths	Ashley Kimmey
Ayreen Lugo	Lorina Meeks	Katherine Mullins
Wesley Overall	Brita Palo	Alyssa Penkowski
Connor Reeves	Kimberly Rey	Donna Ristau
Rachel Ritz	Caitlynd Sanson	Shelly Santone
Katilyn Spears	Paula Taylor	Christy Thayer
Stacie Tiernan	Kyle Weirich	

**Approval of second, two year contract**

Cynthia Adams	Emily Baehr	Laura Beattie
Thomas Coyle	Hannah Cruz	Dawn Elersic
Pamela Harshaw	Alexandra Hauxhurst	Phillip Horvath
Carla Keller	Timothy Kerro	Lisa Kissig
Molly Knapton	Tabitha Lette	Molly Llamas
Tara Lynch	Beth Maclin	Misty Nocera
Tiffany Rock	Chastity Safranek	Heather Sears
Christina Stropkey	Bunni Weeks	Patricia Yates

**Approval of third, two year contract**

Marianne Beni	Craig Campbell	Christopher Conley
Camille Cvengros	Shawn Edixon	Gary Facemyer
Lisa Grieco-Laczmarski	Stephen Hart	Grey Kidd
Cynthia Lette	Charles McConnaughy	Kristy Miller
Cynthia Moore	Jessica Morrison	Megan Myers
Julie Peck	Kelly Rokosky	Krista Schack
Stacey Seacrist	Jennifer Skouby	Alfred Taylor
Krystle Werner		

**Approval of a Continuing Contract for Classified/Exempt personnel beginning with the 2026-2027 school term:**

Frances (Peggy) Baker	Noah Coley	Kelly Flenner
Lisa Hull	Jennifer Johnson	Robert Johnson
Jean Keyes	Richard Lemaster	Julie Malkamaki
Wendy McMullen	Josephine (Stephanie)Murphy	
Jaime Steen	Christine Tomc	

**Approval of non-renewal of Limited Contracts for the following Long-Term Substitute Teachers at the conclusion of the 2025-2026 school term:**

Fredricka Betts	Christie Golias	Maeve Christie
Joseph Kilbane	Heather LaManna	Michael O'Carz
Seth Scoville		

**Approval of non-renewal of Limited Contracts for the following Title/Intervention Tutors at the conclusion of the 2025-2026 school term:**

Kristilyn Bates	Mary Carter	John (Jack) Cinicola
Emily Graff	Anne Krauss	Eunique Little
Brock Marut	Marcus McCaleb	Amber McKone
Katrina Rischar	Victoria Short	Shannon Smith
Sarah Turniski	Karen Weaver	Michelle Wroblewski
Gina Young		

**The following Curriculum & Programming recommendations were approved**

- ❖ Approval to certify for graduation the list of members of the Riverside High School Class of 2026 upon successful completion of present course work as presented by Mr. Michael Hall, Principal.
- ❖ Approval of the Riverside Boys Basketball Program for participating in the "Battle 4 the Bay" Shootout in Sandusky, Ohio. The trip will be June 15 through June 16, 2026. The team will be staying overnight on June 15th. The cost of the trip is covered by the Riverside Rebounders, there is no cost to the Board of Education.
- ❖ Approval of the 2026 Riverside High School Boys Wrestling Team Camp at the Kent State University from June 21, 2026 through June 24, 2026. Financial responsibilities will be covered by the participating athletes. There will be no cost to the Board of Education.
- ❖ Approval of the 2026 Riverside High School Girls Wrestling Team Camp at Mount Union University June 11, 2026 through June 13, 2026. Financial responsibilities will be covered by the participating athletes. There will be no cost to the Board of Education.

**The following Buildings and Grounds/Operations recommendations were approved**

- ❖ Approval of a purchase order with Vasco Asphalt Company in the amount of \$1,840 at Melridge Elementary. Other buildings were approved on April 23, 2026.
- ❖ Approval of an amendment to the agreement and purchase order with ThenDesign Architecture (TDA) for additional design services related to the Buckeye Elementary School Expansion and Improvement project in the amount of \$205,000.00 (Original agreement was approved at the January 30, 2025 Board meeting).
- ❖ Approval of the Riverside Local Schools Facilities Plan 2026-2031.
- ❖ Approval that the Riverside Local School District Board of Education hereby: (a) approves and authorizes the attached Mutual Release with RoofConnect Logistics, Inc. dab RoofConnect; and (b) authorizes and directs the Board President and Treasurer/CFO to sign the attached Mutual Release on behalf of the Board of Education and to take such other actions as are necessary to carry out the terms of the Mutual Release and this Resolution.

**The following Policy recommendation(s) were approved**

- ❖ Approval of policy 8500 - Food Services

**The following Board of Education Business recommendation(s) were approved**

- ❖ Approval to Authorize Annual School District Levy & Estimate Required Property and Income Tax Rates.

## **Adjourn to Executive Session**

- ❖ Approval that the Riverside Local School District Board of Education hereby adjourns to executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

## **This ends all official action by the Board of Education.**

Next Meeting: Special Meeting - May 28, 2026 7:30 a.m.  
Curriculum and Programming Committee Meeting - June 17, 2026 7:30 a.m.  
Finance and Personnel Committee Meeting - June 18, 2026 7:00 a.m.  
Buildings and Grounds Committee Meeting - June 23, 2026 7:30 a.m.  
Work Session - June 23, 2026 5:00 p.m.  
Board of Education Meeting - June 23, 2026 6:00 p.m.